

La Capitale Civil Service Insurer Inc.
625 Jacques-Parizeau St, PO Box 1500, Quebec QC G1K 8X9
418 644-4200 or 1 800 463-4856 • Fax: (418) 646-1313 • adm.collectif@lacapitale.com

Group No. 	Employer No. 	Identification No.
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1. INFORMATION ABOUT PARTICIPANT

Last name		First name			Date of birth (YYYY/MM/DD) 		
No., street, apt.				City			
Province	Postal code 	Main phone 	Ext. 	Phone (other) 	Ext. 		

2. INFORMATION ABOUT THE DEPENDENT CHILD

Last name		First name			Date of birth (YYYY/MM/DD) 		
Relationship to participant				Other (please, specify)			

3. QUESTIONS REGARDING DEPENDENT CHILD STATUS

If necessary, please refer to Section 5 for definitions (on the back).

For each question, please check the appropriate box:		
Does the dependent child currently reside with the participant?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
If not, where does he or she reside: _____		
Is the dependent child single?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Would the participant or his/her spouse exercise parental authority over the dependent child if he or she was a minor?	<input type="checkbox"/> Yes	<input type="checkbox"/> No

IMPORTANT: Please inform the Insurer promptly of any changes to the three answers above.

4. PARTICIPANT'S SIGNATURE

I hereby state that the aforementioned information is complete, true and in conformity with the condition and dispositions of my group insurance contract. Any false declaration may result in a cancellation of the insurance.

Signed in _____, on this _____ day of _____ 20_____.

Participant's signature _____

5. DEFINITIONS

Residence

Habitual residence should be interpreted in accordance with the ordinary. The ordinary meaning of the phrase "habitual residence" is as follows: the place where a person generally, ordinarily, permanently resides.

The concept of ordinary residence exists and has the same meaning as *habitual residence*.

A reference to the dictionary and judicial comments upon the meaning of these terms indicates that one is *ordinary resident* in the place where in the settled routine of his life he regularly, normally or customarily lives.

From this it follows that the *ordinary residence* is the place where a person regularly, normally or ordinarily lives.

For example, a student who is living in an apartment during the school year and returns to his or her parent's home every summer resides at the parent's home.

Dependent child

For the purposes of the contract, the term "dependent child" means an unmarried child of the participant or the participant's spouse over whom they exercise parental authority, or would do so if the child were a minor, and for whom they provide financial support. The child must also:

- Be under the age indicated in the Insurance Proposal or Schedule of Insurance if the child is not a full-time student; or
- Be under the age indicated in the Insurance Proposal or Schedule of Insurance if the child is attending a recognized educational establishment full-time. In such case, the participant must provide the Insurer with evidence that the child is registered in such an establishment at the beginning of each school year; and
- Have reached the age of majority and be afflicted with a total disability or functional impairment by the competent authorities in the participant's province of residence. The disability or impairment must have begun while the child must meeting one of the above criteria and must have persisted since that date. In addition, the child must reside with the participant, or the participant's spouse, who would exercise parental authority over the child or be his or her legal guardian if the child were a minor. The Insurer may request evidence of disability or impairment at any time.

The concept of parental authority for a person other than a child belonging to the participant or to his or her spouse must be confirmed by a court judgment or by a valid will of the father or mother, or by a statement on their behalf to such effect transmitted to the public curator.

Parental authority

What is parental authority?

Parental authority is all the rights and responsibilities that parents have regarding their child.

It includes various aspects such as care, protection, education and providing food. Parents also have the right to make all the decisions necessary for their child's well-being, such as deciding where he or she will live, agreeing to or refusing health care and passing on religious beliefs. Parental authority can end when a child reaches the age of majority or is granted emancipation¹. Parental authority or some of the rights and responsibilities can only be taken away from a parent by a judicial decision.

Note 1: Where provided by law.

6. INSTRUCTIONS

When filing a claim, the following documents and information are mandatory:

- Group number and identification number;
- First name, last name and date of birth of child;
- A copy of legal documents in the event of tutorship;
- A copy of child's medical report with relevant information to total disability or functional impairment. This document is mandatory only for a new claim;
- A copy of the provincial or federal government certificate proving status from the last two years.

Claim and mandatory documents must be sent by mail, email or fax.

This form may be sent to the Insurer by mail, fax or email, using the above contact information.

If you do not send the original document, make sure you store it in a safe place.

Please note that the Insurer may require the original document at any time for audit purposes.